



AEF Scholarship Application

Welcome to the Arctic Education Foundation (AEF). AEF is a private non-profit organization committed to providing financial assistance to eligible applicants pursuing higher education. The goal of the foundation is to partially finance students who are furthering their education beyond high school or to become job ready. Applicants must meet eligibility requirements to receive funding and must supply all documents required.

Applications for college or university funding may be sent by choosing any one (1) of the following methods:

- Apply online at arcticed.com;
- Paper applications may be emailed to: arcticed@asrc.com;
- Paper applications may be faxed to: 907-339-7471; or,
- Paper applications may also be delivered to AEF's office on the 3rd floor of the bank building in Barrow.

Funding for technical or vocational training programs are also available however the application and document requirements are slightly different. Please refer to the Training Application for the instructions. Forms can be found on the website at arcticed.com.

University or college scholarship applicants must file an application before the beginning of each term. Terms are established by universities and or colleges. Most universities have two semester terms. Universities or colleges may also offer summer terms. Most colleges have quarterly terms and summer terms. Please refer to application deadlines per term.

AEF applicants must file an application for funding every semester or quarterly term.

New students are required to file the eligibility requirements and supply all of the documents required.

Continuing students do not have to re-do the initial eligibility requirements but only file the upcoming semester or quarterly term application for funding and supply the ending semester's transcript and the next term's financial need sheet.

The application deadline dates are August 1st, December 1st, March 1st and May 1st. As part of each funding term an application must include a need sheet and transcript which, you have up to 6 weeks from the application deadline to turn in those documents. For example, for an application filed for the Fall semester term that is due on August 1st two documents are required, the need sheet and the transcript and both are due by September 12. These two forms may be e-mailed, faxed or uploaded directly to a student account at AEF's web portal. Documents are uploaded into the Documents Tab.

Reminder: AEF has semester and quarterly financial limits.

AEF may not be able to pay for all of your educational needs. We encourage you to apply for other scholarships for which you may be eligible. We particularly encourage you to submit a FAFSA (Free Application for Federal Student Aid) whether or not you feel you qualify for any of their grants (www.fafsa.ed.gov).

The AEF Scholarship Application required paperwork is listed on the next page. If you have any questions or need help, please contact an AEF representative.

If you need confirmation that we have received your application or to inquire if your file is complete, please contact any one of us either by phone or e-mail. We will gladly check on a status of an application filed. You may also verify your status by viewing your online student account. Written notifications will also be sent after scholarships have been approved and processed. As a courtesy, we will upload a 'Notification of Award' to a student's profile account. We will not provide such notification via postal mail delivery, since letters are often returned to AEF as undeliverable.

Again, we wish you well on your way to attain your higher education goals.



AEF SCHOLARSHIP APPLICATION REQUIREMENTS

Please complete the following:

1. **AEF Application** – Two pages: (See Attachment A). Please complete Sections 1 through 6.
2. **AEF Determination of Eligibility** – One page: (See Attachment B).
3. **AEF Genealogy for Eligibility Determination** – One page. (See Attachment C).
4. **Financial Need Sheet/Budget Forecast** – One page. (See Attachment D). Top of the form must be filled out by the applicant and completed by a financial aid officer then returned to AEF for processing. You have up to 6 weeks from the application deadline to submit this form.
5. **Personal Information for Initial Application** - One page. (See Attachment E).
 - a. Provide three letters of recommendation on your behalf.
 - b. Personal Plans Letter - A short statement detailing what you plan to do once you finish school.
6. **Copy of Acceptance Letter from College, University or Training Institution:** Must show the type of educational program. For example, list whether or not it is a Bachelor's or an Associate's Degree program. For training, list the type of certification. A Certificate of Admission must be provided by a college, university or training institution.
7. **High School or the Latest College/or University Transcript** – an unofficial college/training transcript may be accepted as long as it is a screen shot from a student's account but an official transcript is the best form to submit.
8. **Complete Scholarship Agreement** – One page. (See Attachment F). This document requires acknowledgement of funding and also requires the signature of a financial aid officer of the school and returned to AEF by uploading to a student account and or can be mailed or emailed.

Additional Information or Paperwork Required:

If you are a full-time student and attending school away from your hometown and or living off-campus and want to request assistance with room/board, you must send in an official lease agreement with your landlord.

Continuing Students:

A continuing student is required to re-apply for funding each term. All applications must be filed before the published deadline date and the forms listed below are the only forms required:

- Complete AEF's two page application (Attachment A), Sections 1 through 4.
- A 'Need Sheet/Budget forecast from school (Attachment D). The form is due six weeks after each term.
- Transcript of the prior term – an official or a screen shot from a student portal account.





AEF Scholarship Application Attachment A

Deadlines:	I am applying for:	Year: 201 _____
August 1st	Fall	• Apply by the deadline date prior to start of term.
December 1st	Spring/Winter	• Applications are not accepted after the deadline.
March 1st	Spring Quarter	• Document deadline (financial need sheet and transcripts only) is up to 6 weeks after application deadline.
May 1st	Summer	

Important: Print clearly and complete every section. Incomplete applications will not be processed.

SECTION 1: PERSONAL DATA

Name _____	Male	Female	Single	Married
Maiden Name _____	Date of Birth _____			
Mailing Address _____ _____ _____	University issued student ID _____			
	Email _____			
	Home Phone _____			
	Cell/Message Phone _____			

SECTION 2: UNIVERSITY/TRAINING INSTITUTION

University/Training Institution _____	
Address _____ _____ _____	Financial Aid Officer _____
	Financial Aid Officer Phone _____
	Financial Aid Officer Fax _____
	Financial Aid Officer Email _____

SECTION 3: COLLEGE STATUS

I am a:	Type:	I will attend:	Full-time
Freshman	Training		Part-time - credits: _____
Sophomore	College		
Junior	Other _____	I will live:	On campus
Senior			Own home or with parents
Graduate:	Masters or Ph.D.		Off campus



SECTION 4: GOAL

College: Bachelor's Degree Associate of Arts Degree Expected Graduation Date: (or Date of Completion of Training):
Master's/Graduate Degree Certificate/Endorsement Month/Year: _____
Doctorate Other _____
Other _____
Major: _____ Minor (if applicable): _____

SECTION 5: OTHER FINANCIAL RESOURCE DISCLOSURE

Are you eligible to receive a scholarship from any other ANCSA Regional or Village Corporation (or related subsidiary) outside of the Arctic Slope Region? (Examples: Doyon, NANA, CIRI, etc.)
No Yes, please specify: _____

SECTION 6: STATEMENT OF CORRECTNESS, UNDERSTANDING, AUTHORIZATION AND PRIVACY ACT WAIVER

Read carefully and **initial** each section.

Required I hereby attest that **all** the information I have provided to AEF is **true, correct and complete**.

Required I understand that if I, for any reason, do not attend the school as stated the **full scholarship is to be returned**.

Required I understand that **immediately upon completion of each semester/quarter/term** I shall submit a **copy of my grades to AEF** to verify completion of the courses of study for the semester during which the award was used and to assess continued eligibility for future scholarships.

Required I hereby attest that the **courses** I take are **geared toward a degree, certification or endorsement** suitable for obtaining employment in my chosen field.

Required I certify that I am **NOT** a spouse, ancestor, lineal descendant (by blood or adoption), or the spouse of a lineal descendant of any member of the Arctic Education Foundation Board of Directors.

Required I hereby authorize the **release of any of the information contained within this application** as necessary to assist me in obtaining additional financial assistance and/or job placement. Additionally, I authorize announcement through ASRC's newsletter of my graduation with degree conferred upon from the respective school I attended.

Signature **Date**

Completed application and required attachments must be received by the deadline date to be considered for the term. Late applications will not be considered. Mail, E-mail or fax completed application and all required paperwork to:

Arctic Education Foundation **Email:** arcticed@asrc.com
P.O. Box 129 **Fax:** 907-339-7471
Utqiagvik, AK 99723

Arctic Education Foundation, Inc. is a private 501(c)(3) foundation created to provide scholarships to its eligible class of recipients upon showing of financial need and timely submittal of required documentation.



AEF Scholarship Application Attachment B

Determination of Eligibility

Name _____

SSN: _____

DISCLOSURE REQUIREMENT

I certify that I am NOT a spouse, ancestor, lineal descendant (by blood or adoption) or the spouse of a lineal descendant, of any member of the Arctic Education Foundation Board of Directors.

Signature _____

VERIFICATION OF MEMBERSHIP IN ELIGIBLE CLASS – (Select 1 of 5) Select and Initial

- _____ Initial 1. I am a Northern Alaskan Iñupiat Native of at least ¼ blood quantum currently residing in the Arctic Slope Region. Submit copy of CIB – Certificate of Indian Blood (available through BIA) showing your status as a Northern Alaskan Iñupiat Native.
- _____ Initial 2. I am an original 1971 shareholder of the Arctic Slope Regional Corporation. I authorize AEF to verify genealogical information through the ASRC Stock Department.
- _____ Initial 3. I am a direct lineal descendant of an original 1971 shareholder of the Arctic Slope Regional Corporation. Select one of the following below.
 - _____ Initial a. ASRC Shareholder. I authorize AEF to verify genealogical information through the Stock Department, or
 - _____ Initial b. Non-ASRC Shareholder. I have included a genealogy form and a copy of birth certificate(s) tracing my ancestry back to an original 1971 ASRC shareholder.

HIGH SCHOOL DIPLOMA OR GED

High School: _____

OR GED _____

City/State: _____

State Issued: _____

Month/Year graduated: _____

Year: _____

VERIFICATION OF AGE, RESIDENCY & CITIZENSHIP

_____ Initial I certify that I am at least 17 years of age or 16 and legally emancipated

_____ Initial I certify that I am a United States citizen and resident.





AEF Scholarship Application Attachment C

Genealogy for Eligibility Determination

If you are not an original 1971 ASRC shareholder, you MUST fill this out and submit with your application.
Be prepared to provide additional documentation if required.

Your Name	Father	Paternal Grandfather	Great-grandfather
			Great-grandmother
	Mother	Maternal Grandfather	Great-grandfather
			Great-grandmother
	Paternal Grandmother	Great-grandfather	
			Great-grandmother
		Maternal Grandmother	Great-grandfather
			Great-grandmother



Attachment D

AEF Scholarship Application | Financial Need Sheet

Student: Fill out this top portion only and submit it to your school's Financial Aid Office.

Name _____ Student ID _____

Address _____ Phone _____ Date _____

I give permission for (university/training institution) _____ to release financial and academic information to the Arctic Education Foundation.

Signature _____ Date _____

Financial Aid Office: Please complete this form and return it to the Arctic Education Foundation. Please fill in the expenses portion even if other resources information is unavailable.

Academic Term: _____

Student's Financial Need:	Expenses
Tuition	\$ _____
Fees	\$ _____
Books	\$ _____
Room & Board	\$ _____
Other: (specify) _____	\$ _____
_____	\$ _____
Total Budget:	\$ _____

Student is: Full-time _____ Part-time _____

School calendar runs on:

Semesters # of Semesters _____

Quarters # of Quarters _____

Other: _____

Need cannot be determined because:

	List Funding Resources	Term/Semester or Quarter
Grants	Institutional Scholarship _____	_____
	Other Scholarships _____	_____
	Pell Grant _____	_____
	SEOG _____	_____
	Tribal Assistance _____	_____
	Tuition Exemption _____	_____
	Veteran's Benefits _____	_____
	Other (specify) _____	_____
Loans	Alaska Student Loan _____	_____
	Perkins Loan _____	_____
	Guaranteed Student Loan _____	_____
Personal	AFDC or Welfare _____	_____
	Parent/Spouse Contribution _____	_____
	Student Contribution _____	_____
	Work Study Program _____	_____
	Other (Specify) _____	_____
	Total Resources:	_____
	Unmet Need:	_____

FAO Name _____

Email _____

Address _____

Phone _____ Fax _____

FAO Signature _____

Date _____

Financial Aid Office: Please send to

Fax: 907-339-7471 or

Email: arcticed@asrc.com or

Mail: Arctic Education Foundation
P.O. Box 129
Utqiagvik, AK 99723





AEF Scholarship Application Attachment E

Personal Information for Initial Application

Name _____ SSN: _____

HISTORY

Previous Post-Secondary Schools Attended

Have you ever attended any prior post-secondary academic or vocational institution?

No Yes, please list:

Name	Address	Dates attended
_____	_____	_____
_____	_____	_____
_____	_____	_____

REFERENCES

List Three References who will write Letters of Recommendation on your behalf:

These three references must write a Letter of Recommendation on your behalf for scholarship funding. Please request them to do so. For our purposes, the letter should focus on their knowledge of you and their belief that you will finish the education or training you are seeking.

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

PERSONAL PLANS

Please describe your personal plans upon completion of study.

Signature

Date





AEF Scholarship Application Attachment F

AEF Scholarship Acceptance Agreement:

Funding Period: _____

I, the undersigned, an **Arctic Education Foundation** _____ scholarship recipient in the amount of \$ _____ do hereby agree to the following terms and conditions regarding the disbursement of the Arctic Education Foundation scholarship award granted this term.

- 1) The check issued on my behalf to the Financial Aid Office of the University, College or Training institution is to be applied only toward tuition, fees, books, supplies, room and board, and equipment used for enrollment, as invoiced by my school during this term.
- 2) I must be a student registered for either full-time (12 credits) or part-time attendance (at least three credits) at an educational institution which normally maintains a regular faculty and curriculum and normally has a regularly organized body of students in attendance at the place where its educational activities are carried on.
- 3) I am aware that in order to receive room/board assistance from AEF I acknowledge that such assistance will be taxable to the recipient. _____ (Initial)
- 4) I must maintain a 2.0 or above GPA to meet the requirements of the next funding term.
- 5) I will submit my final grades at the end of each term for consideration of next term funding.
- 6) I hereby give the Arctic Education Foundation permission to publish any scholarship award I receive, listing my name, hometown, name and amount of the scholarship, and biographical summary.
- 7) I agree to inform the Arctic Education Foundation of any changes to my academic status or financial aid status, or times when I will not be enrolled at an educational institution.
- 8) Any amount in excess of actual acceptable expenses shall be returned to the Arctic Education Foundation.
- 9) I understand and agree that receipt of funding from AEF is expressly conditioned on my compliance with the foregoing conditions and all of the terms and conditions of AEF's Operating Procedures and applicable law. I understand that my failure to comply with such conditions, Operating Procedures or applicable law can subject me to corrective action by AEF and/or the IRS including, but not limited to, the following: (a) my personal liability to repay in full any AEF funds I have misappropriated; (b) my personal liability to pay federal income tax on my AEF award adjudged by the IRS to be non-qualifying for tax exemption; (c) my personal liability for tax penalties resulting from my misappropriation of AEF funds; and/or (d) my ineligibility for future awards.

AEF hereby advises me to consult, at my own expense, a competent, independent, tax professional of my choice regarding my AEF award.

Student Name

Financial Aid Officer Name

Signature

Date

Signature

Date

Mail, E-mail or fax completed application and all required paperwork to:

Arctic Education Foundation
P.O. Box 129
Utqiagvik, AK 99723

Email: arcticed@asrc.com
Fax: 907-339-7471

